

***FREE One-on-One Counseling  
Sessions from the Virginia  
Department of Business Assistance!***

*Do you need help understanding the Commonwealth's  
procurement process? Want assistance with completing  
the SWaM (Small, Women & Minority-Owned Business)  
Certification Process?  
Then this session is for you!*

***Topics will include:***

- *eVA vendor maintenance*
- *Adding/Changing NIGP (commodity codes)*
- *Navigating statewide opportunities*
- *Developing targeted marketing lists*

**LIMITED SEATS AVAILABLE, CALL TODAY TO SCHEDULE  
YOUR FREE, 60-MINUTE INDIVIDUAL APPOINTMENT**

**Call for Appointment (one day per month)  
10:00 a.m. - 2:00 p.m. (scheduled by appt only)**

**To register, contact Renee Younes via telephone at 703-993-9415**

**LOCATION**

**Mason Enterprise Center – George Mason University  
10890 George Mason Circle  
Manassas, VA 20110**



Mason Enterprise Center

at the SCHOOL OF PUBLIC POLICY



**VIRGINIA DEPARTMENT OF BUSINESS ASSISTANCE**  
*Connecting Businesses with Resources*